**2024 Day Relief Planning 1a - Room: 1 (Years x -x) - Teacher: xxxxxxx - School: xxxxxxx - Class Roll: xx**

| **Day / Date:** | | | | **AM Roll (xx/xx)**  **PM Roll (xx/xx)** | | | | **AM absent:** | | | | **PM absent:** | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Was the roll sent to the office?** | | | |
| **Block 1**  (add times)  Roll /Admin  -Maths\*  -Literacy (Writing 1\*). Handwriting/ Letter/ Word/  Sounds study etc |  | | | | | | | | | | | | | | |
| *Playtime (10.30-11.00)* | *Add duty times when on* | | | | | | | | | | | | | | |
| **Block 2**  (add times)  -Literacy (Reading\*)  -Literacy (Writing 2\*)  *Possibly Fitness/PE activity* |  | | | | | | | | | | | | | | |
| *Lunch (12.30-1.30)* | *Add duty times when on* | | | | | | | | | | | | | | |
| **Block 3**  (add times)  Roll  -State area focus  -Packup/duties /home reading/ end of day admin |  | | | | | | | | | | | | | | |
| *3.00 Other / Bus Duty* | *Add duty times when on* | | | | | | | | | | | | | | |

| *Notes on how the day went.* | *-* | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Class Images* | *Were any class images taken? If yes, list location (e.g, office drive):* | | | | | | | | | | | | | | |

**2024 Day Relief Planning 1b - (continuation from Sheet 1a).**

| ✔ Tick the areas touched on today.  *Black: Daily*  *Blue: Weekly*  *Red: Termly*  *Brown: Misc*  *--------------------------------*  *Teacher Aide assistance today?*  *Yes / No* | | | | | English 1 - Reading | | | | | Mathematics 2 (other strands) | | | | | Social Sciences | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| English 2 - Writing | | | | | The Arts 1 - Visual / Craft | | | | | Science | | | | |
| English 3 - Word Study  *(Word Study is also a part of Writing)* | | | | | Māori Cultural Studies 2 -  Local areas of cultural significance | | | | | Learning Languages | | | | |
| Maths 1 - Basic Facts & Number | | | | | The Arts 2 - Dance & Drama | | | | | Technology | | | | |
| Health 1 - Wellbeing, Mindfulness and Relations | | | | | The Arts 3 - Music | | | | | Digital Technologies (DT) | | | | |
| Maori Cultural Studies 1 - Te Reo and Tikanga | | | | | Health 2 - Other topics | | | | | EOTC | | | | |
| PE and Fitness | | | | | ANZH | | | | | School / Syndicate Events | | | | |

| ***\**** *Was the 1 hr per area achieved during the day?* (╳ or *✔).*  *If not achieved, state why or what the interruptions were.* | Mathematics | | | | | Reading | | | | | Writing | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | |  | | | | |  | | | | |

***Other checks. Tick off any of the below that were touched on/focussed on today.***

| **School Values:** *(this could include any PB4L work, such as PB4L assemblies).*To add in the values used/focussed on. | | | | |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

| **Key Competencies:** | Thinking | Relating to others | Using language, symbols, & texts | Managing self | Participating and contributing |
| --- | --- | --- | --- | --- | --- |

| **\*Official Languages used:** | \*English | \*Te reo Māori | \*NZ Sign Language | Other: |
| --- | --- | --- | --- | --- |

| **NELP’s**  *National*  *Education*  *Priorities* | Objective 1:  Learners at the centre | | Objective 2:  Barrier-free Access | | Objective 3:  Quality teaching & leadership | | Objective 4:  Future of learning & work |
| --- | --- | --- | --- | --- | --- | --- | --- |
| P1: Safety | P2: Partnerships | P3: Reduce barriers | P4: Curriculum/foundation skills | P5: Māori | P6: Staff PD | P7: Workforce skills |



Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher contact details: Phone: xxxxxxxx Email: xxxxxx Website/FB: xxxxxx