**2024 Day Relief Planning 1a - Room: 1 (Years x -x) - Teacher: xxxxxxx - School: xxxxxxx - Class Roll: xx**

| **Day / Date:**  | **AM Roll (xx/xx)****PM Roll (xx/xx)** | **AM absent:** | **PM absent:** |
| --- | --- | --- | --- |
| **Was the roll sent to the office?** |
| **Block 1** (add times)Roll /Admin-Maths\*-Literacy (Writing 1\*). Handwriting/ Letter/ Word/Sounds study etc |  |
| *Playtime (10.30-11.00)* | *Add duty times when on* |
| **Block 2** (add times)-Literacy (Reading\*)-Literacy (Writing 2\*)*Possibly Fitness/PE activity* |  |
| *Lunch (12.30-1.30)* | *Add duty times when on* |
| **Block 3** (add times)Roll-State area focus-Packup/duties /home reading/ end of day admin |  |
| *3.00 Other / Bus Duty* | *Add duty times when on* |

| *Notes on how the day went.* | *-*  |
| --- | --- |
| *Class Images* | *Were any class images taken? If yes, list location (e.g, office drive):* |

**2024 Day Relief Planning 1b - (continuation from Sheet 1a).**

| ✔ Tick the areas touched on today.*Black: Daily**Blue: Weekly**Red: Termly**Brown: Misc**--------------------------------**Teacher Aide assistance today?**Yes / No* | English 1 - Reading | Mathematics 2 (other strands) | Social Sciences |
| --- | --- | --- | --- |
| English 2 - Writing | The Arts 1 - Visual / Craft | Science |
| English 3 - Word Study*(Word Study is also a part of Writing)* | Māori Cultural Studies 2 - Local areas of cultural significance | Learning Languages |
| Maths 1 - Basic Facts & Number | The Arts 2 - Dance & Drama | Technology |
| Health 1 - Wellbeing, Mindfulness and Relations | The Arts 3 - Music | Digital Technologies (DT) |
| Maori Cultural Studies 1 - Te Reo and Tikanga | Health 2 - Other topics | EOTC |
| PE and Fitness | ANZH | School / Syndicate Events |

| ***\**** *Was the 1 hr per area achieved during the day?* (╳ or *✔).* *If not achieved, state why or what the interruptions were.* | Mathematics | Reading | Writing |
| --- | --- | --- | --- |
|  |  |  |

***Other checks. Tick off any of the below that were touched on/focussed on today.***

| **School Values:** *(this could include any PB4L work, such as PB4L assemblies).*To add in the values used/focussed on. |
| --- |
|  |  |  |  |  |

| **Key Competencies:** | Thinking  | Relating to others  | Using language, symbols, & texts  | Managing self  | Participating and contributing  |
| --- | --- | --- | --- | --- | --- |

| **\*Official Languages used:** | \*English  | \*Te reo Māori  | \*NZ Sign Language  | Other:  |
| --- | --- | --- | --- | --- |

| **NELP’s***National**Education**Priorities* | Objective 1:Learners at the centre | Objective 2:Barrier-free Access | Objective 3:Quality teaching & leadership | Objective 4:Future of learning & work |
| --- | --- | --- | --- | --- |
| P1: Safety  | P2: Partnerships  | P3: Reduce barriers  | P4: Curriculum/foundation skills  | P5: Māori  | P6: Staff PD  | P7: Workforce skills |



 Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Teacher contact details: Phone: xxxxxxxx Email: xxxxxx Website/FB: xxxxxx